



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WAYNESBORO FAMILY YMCA JOB DESCRIPTION

Job Title: School Age Aide (PT)
Status: Part Time
Reports To: Childcare Director

Pay Range: \$12 - \$14 per hour
Department: Child Care
Revision Date: 10/12/2023

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. Under the direction and supervision of the Early Childhood Director, the School Age Aide will supervise and guide a child's development in a safe and healthy environment.

ESSENTIAL FUNCTIONS:

- Must have strong group control working with a grade specific group of 15-25 children.
- Able to work 2:30pm-6pm, Monday-Friday, full days when school is out.
- Assist with the set up and implementation of daily activities based on weekly themes provided.
- Able to perform indoor and outdoor activities.
- Ability to walk, stand and sit (including on the floor) for long periods of time.
- Adheres to Licensing and program standards including safety and cleanliness
- Engages with children during all activities.
- Maintains space and all supplies and equipment.
- Maintains thorough knowledge of Licensing Standards and maintains compliance at all times.
- Able to lead and implement chants, songs, cheers, attention grabbers throughout the day.
- Able to supervise children and provide for their safety throughout the day including while in the pool, on the playground, and on field trips.
- Completion of all required training prior to start date and throughout the summer/school year.
- First Aid/CPR certification required within 30 days.



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Leadership Competencies:

Advancing our Mission & Cause: Engaging Community, Volunteerism, Philanthropy, Change Leadership.

Building Relationships: Collaboration, Communication & Influence, Inclusion.

Leading Operations: Critical Thinking & Decision Making, Functional Expertise, Innovation, Program/Project Management.

Developing & Inspiring People: Developing Self & Others, Emotional Maturity.

Qualifications:

- Must have a desire to work with children and will relate to them in a positive, patient, sensitive and non-judgmental manner.
- Must possess oral, auditory and written communication skills.
- Must be able to take initiative, have strong time management skills and be able to work independently if necessary.
- Must maintain a current CPR/First Aid Certification (Training can be provided).
- Must complete and pass a background check.

Childcare Aides: Must be at least 16 years old or older.

ALL QUALIFICATIONS LISTED ABOVE ARE PER VDOE OF CHILDCARE HEALTH AND SAFETY

Work Environment and Physical Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required:

- To be on their feet for extended periods of time.
- To be sitting down for extended periods of time.
- To lift/pull equipment weighing up to 50 pounds.

For more information, contact Rebecca Patton, Childcare Director at rapatton@lumos.net or (540) 943-9622 ext 208.